

HOLTON PARISH COUNCIL

Councillors are summonsed to the Meeting of Holton Parish Council on

Monday 11th November 2024

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting of the Council held on 14th October 2024.**
3. **Declarations of Interest**
4. **Resignation of Parish Councillor – Casual Vacancy.** The Casual Vacancy has been advertised as required for 14 days and on 6th November notice has been given that no election has been called and the Parish Council can proceed with co-option of a Councillor.

OPEN FORUM

5. **District and County Councillor Reports**
6. **Matters arising from the Minutes**
7. **Traffic, Road and Highway Matters**
Road Safety Group – Report. Community Safety Officer Fire Brigade, OCC information.
Update on 20mph extension.
Road Safety Scarecrows November 17th – 23rd
Verge maintenance and overgrown hedges.
8. **Financial Matters**
 - a. **Payments** **VAT incl.**
November

Clerk's salary November 2024	514.80
Richard Taylor Mowing Oct	
Richard Taylor Orchard Oct	
Richard Taylor Churchyard	
Richard Taylor Rake grass verge 23/10/2024	90.00
TEEC Hosting 1 month and Domain to December 2025	22.79
Maple Tree Grant	750.00

- b. CIL Payment Received 18/10/2024 £2,006.46
Annual monitoring report to complete by 31st December 2024
- c. **Bank balances after paying the above and monies received**
Deposit £16,568.61 Current £1,613.49
- d. **Monthly Bank Reconciliation.**
- e. **Letter from Wheatley Parish Council Chair re.** Contribution to Christmas hamper campaign.
- f. **HWW News Contribution grant of £450.00.** Last paid February 2023.
- 9. **Contract of Employment and Job Description**
Grievance and Disciplinary Policy circulated for comment.
Appraisal documents copy to Clerk. (A East)
Contract of Employment agreed by Clerk subject to minor amendments to be forwarded to the Clerk for approval.
NALC Pay Scales agreement. National Insurance from April 2025 Employer's contribution 15% over £5,000.00.
- 10. **Updated Model Financial Regulations circulated**
- 11. **Churchyard extension land** - Report on meeting of PCC members and representatives of the PC with Contractors and tenders for the tree clearing in the churchyard extension.
- 12. **Brookes Liaison Committee**
Next meeting Thursday 14th November 6.00 pm in HVH Committee Room.
Bulmers' land proposed footpath
- 13. **Planning Applications:**
Planning Appeal APP/Q3115/X/23/3332868 Home Farm House, Holton, OX33 1QA
Refusal of certificate of lawful development for new garage and formation of hard standing.
Enforcement case SE/22/197. Alleged breach: A. without planning permission the material change of use of land from agriculture to residential garden. B. without planning permission the undertaking of operational development on the land comprising the erection of a garage building and laying of gravel to create an area of hardstanding.
- 14. **Planning Decisions: South Oxfordshire District Council**
None as of 5th November 2024
- 15. **Website migration and .gov.uk domain**
.Gov. emails and website.

16. Reports

Holton Village Hall: Village at War 15th November. Film Night 29th November Top Gun Maverick. Quiz Night 6th December

Orchard Committee: Winter Pruning Workshop to be organised for late January. Orchard Committee Meeting dates 14th November. Resignation of Peter Oughton.

17. Publications/Letters and forthcoming events

18. Items for discussion and/or referral to a future meeting

Bus shelter library.

19. Date of next meeting - Monday 9th December 2024